



## HEART OF THE CITY Annual General Meeting

Level 2  
26 Lorne St  
Auckland CBD  
25<sup>th</sup> October 2016

### Minutes

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1. **The Chairman Martin Snedden declared the meeting open at 6.00pm**

2. **Apologies**

Apologies were received from Terry Gould, Jason Copus and Chris Cherry.

That the apologies be received

Moved: Martin Snedden  
Seconded: Paddy Stafford-Bush  
CARRIED

3. **Confirmation of Minutes from 2015 Annual General Meeting (AGM)**

That the minutes of the AGM held on 29 October 2015 be approved

Moved: Sarah Hull  
Seconded: Andrew Stringer  
CARRIED

4. **Chair's Report**

The Chair's Report was presented by Martin Snedden, in the absence of Terry Gould. Refer Appendix 1.

That the Chair's report for the preceding year be received

Moved: Martin Snedden  
Seconded: Paddy Stafford-Bush  
CARRIED

**5. Treasurer's Report**

Viv Beck, in the absence of Jason Copus, Treasurer, spoke to the meeting regarding the Financial Statements for the year end 30<sup>th</sup> June 2016.

That the Annual Financial Statements for 2015/16 be approved

Moved: Shane McMahon

Seconded: Greg Moyle

CARRIED

That the overall level of funding from the 2017/18 Heart of the City BID targeted rate be increased by 5% from 2016/2017 rate

Moved: Shane McMahon

Seconded: Regan Hall

CARRIED

That the Executive Committee be authorised to pay reasonable remuneration to the Executive Committee Chairperson under Rule 12.2

Moved: Shane McMahon

Seconded: Andrew Stringer

CARRIED

That the proposed budget for 2017/18 be approved

Moved: Shane McMahon

Seconded: Paddy Stafford-Bush

CARRIED

**6. Appointment of Auditor**

That the Executive Committee is directed to reappoint RSM New Zealand to conduct the audit on the 2016/17 accounts

Moved: Shane McMahon

Seconded: Regan Hall

CARRIED

**7. Special Resolution**

That the three-year BID programme agreement to 30 October 2019 between Auckland Council and Heart of the City Inc. be approved

Moved: Martin Snedden

Seconded: Greg Moyle

CARRIED

**8. Chief Executive's Report**

Viv Beck gave an overview of Heart of the City's key areas of focus over the last year and a summary of the 2016/17 Annual Plan.

**9. Retiring Executive Committee Members**

As contained in Rule 14.5 of our Constitution, the following Board members will remain on Heart of the City Executive Committee as their third anniversary date has not yet been reached:

- Jason Copus
- Andrew Stringer
- Chris Cherry
- Paddy Stafford-Bush
- Regan Hall

At each Annual General Meeting at least 3 of the Executive Committee members shall retire from office, but shall be eligible for re-election at that meeting.

Resignations were received from the following Executive Committee members:

- Terry Gould
- Shane McMahon
- Sarah Hull

**10. Election/confirmation of Executive Members**

Nominations were received:

- Martin Snedden
- Shane McMahon
- Sarah Hull
- Greg Moyle (Moved from the floor)

That Martin Snedden, Shane McMahon, Sarah Hull and Greg Moyle be declared elected to the Executive Committee for a three-year term ending at the 2019 AGM.

Moved: Andrew Stringer

Seconded: Regan Hall

CARRIED

Outgoing Chair – That Terry Gould be thanked for his contribution to Heart of the City over many years

Moved: Martin Snedden

Seconded: Paddy Stafford-Bush

CARRIED

**11. Martin Snedden opened the floor for general business**

There was general discussion regarding:

Christmas Decorations

Carparking and accessibility

**Meeting was declared closed at 7.21pm**

Appendix 1 -Chairman's Report –  
Heart of the City 2016  
Terry Gould

2016 has been an excellent year for Heart of the City. This has come off the back of a period of challenge and change yet the organisation is all the stronger for it and is now moving up a notch in terms of its representation and delivery to central city business.

The recent strength of the national economy is being translated into significant growth in the Auckland region, bringing with it both opportunities and demands. Our destination and marketing events programme is utilising multiple communication channels to draw more people into the city with the consequential purchasing spend increasing significantly ahead of our competitors. At the same time however, we are being confronted with the intrusive reality of several major construction projects in the CBD which while providing longer term future benefits for the city, will impact significantly on some sectors of our membership in the short term. HOTC therefore has a significant role to play in monitoring these activities and advocating on behalf of our members during this period of quite significant disruption.

Our Chief Executive Viv Beck is thriving in her role and during her first year has quickly come to grips with HOTC's special type of business and very effectively drawn on her previous multi sector experience to the benefit of this organisation. Recent legislative requirements (such as Health and Safety) while requiring significant operational change have been implemented seamlessly. The office continues to run smoothly and the level of information and reporting to the Executive Committee is impressive. In her report to this meeting, Viv will no doubt mention HOTC's achievements this past year. What she will probably not mention is the passion, enthusiasm and apparent boundless energy which she applies to her role. Thank you Viv for an outstanding year and we look forward to some of the exciting new initiatives you have planned.

Of course these achievements continue to be underpinned by the dedication, devotion and plain hard work from the team in the HOTC office. Thank you all once again for your loyalty through these recent times of change through which you have all navigated so amazingly well both as individuals and as a tight knit, highly professional team.

In the same manner, this past year the members of your Executive Committee have continued to show great dedication and commitment to the ongoing effectiveness of HOTC's impact on Auckland business. Their input at a strategic level has been invaluable and they have continued to make across-the-board improvements to systems and organisational governance. One such change has seen the role of Chair being expanded to that of a professional paid director, bringing with it a level of experience and process appropriate for an organisation such as HOTC.

We were therefore very pleased to recently have Martin Snedden join the Executive Committee and accept the appointment of Chair following my stepping down from that role. Martin's experience and business reputation precede him and HOTC now has the potential to benefit greatly from his leadership at such an important and exciting stage of the organisation's development.

So it is with a great sense of optimism that I am standing down from the HOTC Executive Committee at a time when HOTC is in such a good health. Its leadership is strong and experienced, its vision is clear and well articulated and the future is bright. I have been personally enriched by the experience of working with some remarkable people and my passion for this city remains strong. I am confident that Heart of the City will continue to achieve great things for the benefit of central Auckland business.

ENDS