



Annual General Meeting Agenda

6 December 2021

Time: 5.30pm for a 5:45pm start
Venue: Tuhono Room, Generator Meeting Suites, HSBC Tower
Level 4, 188 Quay Street.

1. **Welcome**
2. **Apologies**
3. **Confirmation of minutes from 2020 Annual General Meeting (AGM)**
4. **Chair's Report**
5. **Treasurer's Report**
6. **Appointment of Auditor**
7. **Retiring Executive Committee members – [see HOTC Rule 14.5](#)**
8. **Election of Executive Members – [see HOTC Rule 15.4](#)**
9. **Chief Executive's Report**
10. **General Business**
11. **Close**