



## **HEART OF THE CITY Annual General Meeting**

17 November 2020

Time: 5.30pm for a 5:45pm start

Venue: Makora Toru Room, Level 2, 15 Customs Street West  
(enter PWC building and take the escalators to level 2)

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### **Minutes**

- 1. The Chairman Martin Snedden declared the meeting open at 6:02 pm**

- 2. Apologies**

Martin noted that apologies had been received from the below listed people:-

Murray Crane  
Celia Hay  
Richard Northey  
Jason Copus

Resolved that the apologies be accepted.

Moved: Greg Moyle  
Seconded: Paddy Stafford-Bush  
CARRIED

- 3. Confirmation of Minutes from 2019 Annual General Meeting (AGM)**

Martin noted that the minutes had been provided in the pack and requested that the minutes of the AGM held on 31 October 2019 be approved.

Moved: Regan Hall  
Seconded: Paddy Stafford-Bush  
CARRIED

- 4. Chief Executive's Report**

Viv Beck presented an overview of Heart of the City's strategic priorities and achievements over the last 12 months reflecting on the challenges experienced as well as sharing the 2020/21 Annual Plan.

- 5. Treasurer's Report**

Monique Harsant spoke to the meeting regarding the Financial Statements for the year ending 30<sup>th</sup> June 2020.

Viv Beck spoke to the meeting regarding the 2021/2022 BID targeted rate proposed 0% increase from the 2020/2021 rate of \$4,782,614 and presented the draft Income and Expenditure budget for 2021/2022.

Resolved that the Annual Financial Statements for the year ended 30 June 2020 be approved.

Moved: Greg Moyle  
Seconded: Regan Hall  
CARRIED

That the overall level of funding for the 2021/2022 Heart of the City BID targeted rate be increased by 0% from the 2020/2021 rate of \$4,782,614.

Moved: Greg Moyle  
Seconded: Regan Hall  
CARRIED

Resolved that draft Income and Expenditure budget for 2021/2022 be approved.

Moved: Greg Moyle  
Seconded: Regan Hall  
CARRIED

**6. Appointment of Auditor**

That the Executive Committee be directed to reappoint RSM Hayes Audit to conduct the audit on the 2020/21 accounts.

Moved: Greg Moyle  
Seconded: Regan Hall  
CARRIED

**7. Retiring Executive Committee Members**

As contained in Rule 14.5 of HOTC's Constitution, the following Board Members will remain on the Heart of the City Executive Committee as their third anniversary date has not yet been reached:

- Jason Copus
- Matt Ballesty
- Regan Hall
- Greg Moyle
- Paddy Stafford-Bush

At each Annual General Meeting at least 3 of the Executive Committee members shall retire from office but shall be eligible for re-election at that meeting.

Resignations were received from the following Executive Committee members:

- Martin Snedden
- Murray Crane
- Celia Hay

**8. Election/confirmation of Executive Members**

That Martin, Murray and Celia be declared elected to the Executive Committee for a three-year term ending at the conclusion of the AGM in 2023.

Moved: Greg Moyle

Seconded: Paddy Stafford-Bush

CARRIED

**9. Chair's Report**

The Chair's Report was presented by Martin Snedden.

Martin acknowledged the year's challenges and made special thanks to Viv Beck and the Heart of the City team for their resilience, determination, and continued work to achieve the best outcome for city centre businesses. He also thanked the Board for their contribution.

**10. Martin Snedden opened the floor for general business.**

There were no matters of general business.

**11. Meeting was declared closed at 6.52pm.**